



40 Court Street, Floor 1 Unit 1  
Plymouth, MA 02360  
508-747-5929

## Use of Space Permit Abutters Notification Form

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An abutter is any property owner or tenant located on all sides of and directly across the street from the location(s) you are requesting a Use of Space permit for.

It is your obligation to ascertain who those abutters are, then provide them with a copy of your Use of Space application and a separate, written notice of the intended use of space adjacent to their area. Upon completion of those requirements, submit this form with your Use of Space application, a copy of your written notification and the signed Affidavit of Written Notice to Park Plymouth for review. Any Use of Space Permit application that has not met these basic requirements will automatically be denied.

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**Please Print Clearly:**

Type of Use (Please check one):     Special Event     Valet     Other

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Reason for Blocking Spaces:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Location of Spaces Requested:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Start Date:    \_\_\_/\_\_\_/\_\_\_

End Date:    \_\_\_/\_\_\_/\_\_\_

Start Time:    \_\_\_:\_\_\_ a.m./p.m.

End Time    \_\_\_:\_\_\_ a.m./p.m.



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Name, address and phone numbers of abutters (please print clearly)

1. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

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3. \_\_\_\_\_

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4. \_\_\_\_\_

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5. \_\_\_\_\_

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6. \_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_



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Name, address and phone numbers of abutters (please print clearly)

7. \_\_\_\_\_

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8. \_\_\_\_\_

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9. \_\_\_\_\_

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10. \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_



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### **AFFIDAVIT OF WRITTEN NOTICE SERVED TO ABUTTERS**

I, \_\_\_\_\_, hereby certify under the pains and penalties of perjury, that on \_\_\_\_\_, I gave written notification of my intended use of space to those abutters affected by my permit request, in direct compliance with Park Plymouth's Use of Space Policy.

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Signature of Applicant

Date